



# Application for Employment

www.grosselectric.com

We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, or sexual orientation.  
*We are an equal opportunity employer.*

Date \_\_\_\_\_ (Application will be active for 90 days)

Type of work applying for: Warehouse \_\_\_\_\_ Sales \_\_\_\_\_ Office \_\_\_\_\_

Wage Desired or Expected: \_\_\_\_\_

Hours of Work Available:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Willing to work:

Full Time \_\_\_\_\_

Part Time \_\_\_\_\_

Temporary \_\_\_\_\_

## Personal Data

Name \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Home Phone \_\_\_\_\_ Cellular Phone \_\_\_\_\_

Email Address \_\_\_\_\_

Social Security Number \_\_\_\_\_ Drivers License Number \_\_\_\_\_

Are you legally eligible for employment in the United States? Yes \_\_\_\_\_ No \_\_\_\_\_

With the exception of a traffic violation, have you ever been convicted of a criminal offense?

Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, explain \_\_\_\_\_

Have you ever been involved in a shortage or misunderstanding with respect to money, inventory, or merchandise, etc.? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, explain \_\_\_\_\_

## Employment Record

Start with your present or last job, include military experience.

Employer _____	Dates Employed
Address _____	From: _____
Telephone Number _____	To: _____
Supervisor _____	Duties/Skills _____
Reason for Leaving _____	_____
May we contact? Yes                  No	Rate of pay _____

Employer _____	Dates Employed
Address _____	From: _____
Telephone Number _____	To: _____
Supervisor _____	Duties/Skills _____
Reason for Leaving _____	_____
May we contact? Yes                  No	Rate of pay _____

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Telephone Number _____	To: _____
Supervisor _____	Duties/Skills _____
Reason for Leaving _____	_____
May we contact? Yes                  No	Rate of pay _____

*If you need additional space, please continue on a separate sheet of paper.*

List any Academic, Personal, Professional, and Community Accomplishments

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Summarize special skills and qualifications from employment or other experiences

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<b>Education</b>	Name/City of School	Course of Study	Diploma/Degree
High School:			
College:			
Professional:			
Trade/Other:			

Are you enrolled in any courses at present? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please list:

\_\_\_\_\_

### **References**

Name three (3) persons not related to you or mentioned previously who are acquainted with your character, work habits, and achievements.

<b>Name</b>	<b>Address</b>	<b>Phone</b>	<b>Occupation</b>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

### **Goals**

Please write your short and long term goals.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



### **Applicant Statement**

*Please read carefully before signing.*

I understand that Gross Electric requires prospective employees to complete pre-employment tests, and a physical examination which includes a drug screening, and that any offer of employment is contingent upon the results of these examinations. I further understand that the Company will not hire any applicant for employment who tests positive in the drug screening.

I authorize the Company to conduct a background investigation of my personal, employment, credit/financial history and other related matters as may be necessary in arriving at an employment decision. I hereby release Gross Electric, employers, educational institutions, law enforcement agencies and credit agencies from all liability in responding to inquiries during this background investigation. In addition, I release Gross Electric and their occupational screening provider, their affiliates, or affiliated licenses, laboratory, their employees, agents and contractors from any liability whatsoever, arising from this request to furnish urine or blood specimen, the testing of the specimens, and decisions concerning my employment based upon the results of the analysis.

I understand that my employment can be terminated, with or without cause, at any time at the discretion of either the Company or myself. I understand that no management official of the Company, except the President, has any authority to enter into any agreement contrary to the foregoing, or to make any oral assurances regarding benefits or promise of continued employment. I further understand and agree that the development and dissemination of policies, procedures, handbooks, or other literature by the Company does not now and will not in the future constitute an express or an implied contract between the Company and its employees.

I hereby certify that all of the information supplied by me on this application for employment is true, and if employed, it is relied upon as a condition of employment. I agree that any falsified statements on this application shall be grounds for dismissal. I understand and agree that, if employed, the first 90 days of employment is an orientation period.

Applicant signature \_\_\_\_\_ Date \_\_\_\_\_

***\*Email completed application to [careers@grosselectric.com](mailto:careers@grosselectric.com) or bring into one of our locations***